

MEETING OF MAYOR AND COUNCIL
DECEMBER 18, 2019 -- 7:00PM

* MEETING CALLED TO ORDER - SALUTE TO THE FLAG - MOMENT OF SILENCE

Mayor Chris Slavicek called the meeting to order at 7:05 P.M. He asked everyone to please stand for the Pledge of Allegiance and remain standing for a moment of silence for our men and women in the military protecting our freedom.

* CALLING OF THE ROLL

Mayor Slavicek
Councilman Karczewski - absent
Councilwoman Carolan - Genthe
Councilman Duffy
Councilman Dzingleski
Councilman Perez - absent
Councilman Reid - absent
Matthew Crane, Borough Administrator
Joseph Youssouf, Esq., Borough Attorney

* OPEN PUBLIC MEETINGS ACT STATEMENT

Adequate notice of this meeting has been provided as is required under Chapter 231 Public Law 1975 specifying the time, date, location and to the extent known the agenda by posting a copy on the bulletin board in the Municipal Building outside of the meeting room and providing a copy to the Home News Tribune and Sentinel newspapers and by filing a copy in the office of the Municipal Clerk in accordance with the certification which will be entered in the minutes of this meeting.

*PUBLIC PORTION

During the Public Portion of any Council Meeting members of the Public may only speak on topics of concern to the residents of the Borough. Each individual will be given five minutes to speak as per the Rules to Govern adopted January 2, 2019. During the Public Portion of any meeting, the members of the Public as well as the Governing Body shall be courteous and respectful to one another. No comments and/or behavior that are considered disrespectful, ill willed or with the intent to harass will be tolerated. If such behavior occurs, then that individual member of the Public will be asked to sit down and his or her turn to speak will be over, even if the five minutes is not.

John Dunay, 9 Locust Drive, expressed concern about the loose bricks on curbing on Brookside Drive. The Mayor said he informed Public Works Supervisor Paul Reed and they will repair it.

Christine Reid 11 Locust Drive owns property on Main Street and is concerned when flooding occurs and anything happens who is responsible? The Railroad has statutory protection. Accidents have occurred and something has to be done. The road leveled, guard rails or signs. The Mayor said it is a safety concern. She was advised to go to a County meeting.

John Nartowicz, 2 Holly Manor Court thanked the Mayor and Council for the Senior Dinner and Children's Party. He said that traffic is cutting through on the side of the barrier on High Street and The Loft's and maybe maintenance can put an additional pole on the left side., supposedly it was an Amazon truck. The Mayor did speak with Brett Kaplan about this and he will follow up with him.

John Daley, 11 York Drive thanked Councilwoman Carolan-Genthe for getting him the signs but they still are speeding. He asked if speed bumps could be placed on Old Forge Road. Chief Zarro was to place signs on Old Forge Road. The Mayor said he thought a traffic study would have to be done before placing speed bumps and he will talk to the Traffic Safety Committee to look into it.

* CONSENT AGENDA - RESOLUTION #2019 – 145

Report of Municipal Clerk, Tax Collector

- Resolution #2019 – 131 - Resolution authorizing the Borough of Helmetta to enter into an Interlocal Service Agreement with the County of Middlesex for provision of Health Services
132 - A Resolution appointing an Insurance Fund Commissioner and an Alternate Insurance Fund Commissioner to serve on the Mid Jersey Municipal Joint Insurance Fund
133 - A Resolution appointing a Safety Delegate and an Alternate Delegate to the Mid Jersey Municipal Joint Insurance Fund
~~134 – Refund of overpayment to 5 Holly Manor Court~~
135 - Resolution requesting approval of Items of Revenue and Appropriation (N.J.S.A. 40A:4-87)
136 - Resolution to join Mid Jersey Municipal Joint Insurance Fund
137 - Mid Jersey Municipal Joint Insurance Fund Indemnity and Trust Agreement
138 - A Resolution authorizing Year 2019 Budget Transfers
139 – A Resolution authorizing the Borough of Helmetta to enter into an Agreement with Green Chip for recycling waste
140 – Resolution authorizing reimbursement to Mayor and Council for Borough related activities
141 - Payment of bills
~~142 – Resolution calling for Study Commission to review the Open Public Records Act~~
143 – Authorization to sign Shared Service Agreement for Animal Control Services
144 - Authorization to sign and enter into Middlesex County Paint Drop off Program
146 – A Resolution to rescind Resolution #2019-124 authorizing State Contract Purchase
147 – Authorize State Contract Purchase

MOTION – Councilman Dzingleski SECOND- Councilwoman Carolan-Genthe
ROLL CALL: 3 - 0

After questions and a brief discussion, the following resolutions were voted on.

134 - Refund of overpayment to 5 Holly Manor Court
MOTION – Councilman Duffy SECOND- Councilman Dzingleski
ROLL CALL: 3 - 0

142 – Resolution calling for Study Commission to review the Open Public Records Act
MOTION – Councilwoman Carolan-Genthe SECOND- Councilman Dzingleski
ROLL CALL: 3 - 0

*ACCEPTANCE OF MINUTES – November 27, 2019

MOTION – Councilwoman Carolan-Genthe SECOND- Councilman Dzingleski
ROLL CALL: 3 - 0

* REPORTS of Mayor, Committees, Borough Attorney, Borough Administrator
Councilman Dzingleski said he can't say enough about the Tree Lighting, the snow globe and the

decorations were great. He thanked all for their participation. He was delighted by the turn out and grateful for all the bakers and helpers. Santa will ride around the Borough ay 10:00 A.M. We are very grateful for our volunteers. Thank you one and all. He wished all a Merry Christmas and Happy New Year.

Councilman Duffy said that this year was a very interesting and fun year. Everyone was very helpful And he wished everyone a Merry Christmas.

Councilwoman Carolan-Genthe said the "Grinch" as everyone can hear is riding around. The Troopers, Spotswood Drama Club, will be singing with them this year. The Giving Tree had a very good response. They all had their Teacher Appreciation lunches. School will be out on Friday. The Middle School play has done their casting. She wished all a Merry Christmas and Happy New Year. Mayor Slavicek said he mimics all the sentiments Ron said we are "#small town with a big heart". We are like a family. We will have the Menorah Lighting in front of the Municipal Building. The Mayor is collecting socks. Our Reorganization Meeting will be on January 2, 2020 at 6:00 P.M.

* CLOSED SESSION - RESOLUTION – 2019 – 146 - Personnel, Contract Negotiation/ Potential Litigation

MOTION – Councilman Dzingleski SECOND- Councilwoman Carolan-Genthe
ROLL CALL: 3 – 0

A MOTION to go into Open Session was made by Councilwoman Carolan-Genthe and SECONDED by Councilman Duffy.

ROLL CALL: 3 - 0

* ADJOURNMENT

There being no further business a MOTION to adjourn at 7:32 PM was made by Councilman Dzingleski and SECONDED by Councilman Duffy. All were in favor.

(CONFIDENTIAL, NOT TO BE DISCLOSED UNTIL CONFIDENTIALITY IS NO LONGER
REQUIRED)

CLOSED SESSION
December 18, 2019

Discussion was held on the sale of the Animal Shelter. Carolyn Gregor and Chris Gregor from Collier Real Estate Agency were present.

Discussion was held about Darren Doran returning as CPWM until Paul Reed can sit for his test. Paul Has all of his classes completed but time wise they won't allow him to take the test.

CERTIFICATION AS TO AVAILABILITY OF FUNDS
FOR CONTRACT AWARD

I hereby certify to the Council of the Borough of Helmetta as follows:

1. I am the financial officer charged with the responsibility of maintaining the financial records of the Borough of Helmetta, and I have been requested to certify as to the availability of adequate funds for a proposed contract between the Borough and Winner Ford.
2. The maximum amount of the Borough's liability under the proposed contract is \$61,091.00. Adequate funds will be available by virtue of adoption of MCIA leasing and a Reserve.
3. The funds so available have not been certified as available for any other contract.


Denise Marabello

Date: 12/18/19

REPORT OF MUNICIPAL CLERK

Nov.
Marr.
Lic.

2019

SANDRA BOHINSKI

		Copies	Plng. Bd	Recycling	Marr. Cer.	Permit
Martin	\$1.00	\$1.00				
Bailey	<u>\$10.00</u>	<u>\$10.00</u>				
Total	\$11.00	\$11.00				

BOROUGH OF HELMETTA

REPORT OF THE TAX COLLECTOR

MONTH OF: NOVEMBER 2019

DATED: 12/3/2019

TAXES 2018 0.00
 TAXES 2019 836,311.73
 TAXES 2020 9,861.41

DISBURSEMENTS
 INTEREST 1,238.66

COSTS FOR TAX SALE
 LIEN REDEMPTION + INT
 RECORDING FEES
 DUPLICATE CERT
 DUPLICATE BILL
 TAX SALE PREMIUMS 530.00

TOTAL 847,941.80

TAX COLLECTORS TRUST

PRIOR BALANCE

DEPOSITS
 INT

Ledger Bal
 35,771.63
 \$0.00
 \$66.23
35,837.86

DISBURSEMENTS

LIEN REDEMPTIONS \$3,638.55

3,638.55

BANK BALANCE

32,199.31

LEDGER BALANCE

32,199.31

Tina Mc Dermott
 TINA MCDERMOTT
 TAX COLLECTOR

ADJUSTMENTS

CLOSING BALANCES		DEBIT	CREDIT	NET
2019		106,021.02	(49,639.46)	56,381.56
2018		0.00	0.00	0.00

0.00

Statement Bal
 11/30/2019

Range: Block: First to Last Range of Util Accounts: First to Last
 Lot:
 Qual:
 Range of Codes: First to Last Range of Years: First to 2020 Range of Periods: 1 to 12
 Range of Batch Ids: First to Last Range of Dates: 11/01/19 to 11/30/19
 Range of Sections: First to Last
 Range of Spec Tax Codes: First to Last Name to Print: Bill To
 Payment Type Includes: Tax: Y Sp Charges: Y Print Ref Num: N Print Utility w/Block/Lot/Qual: N
 Voucher Agency: N Animal: N Lien: Y Sp Assmnt: Y Water: N Sewer: N
 Payment Method Includes: Cash: Y Check: Y Misc: Y
 Range of Installment Due Dates: First to Last Credit: Y Voucher: N
 Print Miscellaneous w/Block/Lot/Qual: N Print Only Miscellaneous w/Block/Lot/Qual: N

Code Description	Count	Arrears/Other	Principal			Interest	Total
			2018	2019	2020		
001 Property Taxes	600	0.00	0.00	828,456.40	9,861.41	634.45	838,952.26
006 LIENHOLDER TAXES	4	0.00	0.00	7,855.33	0.00	604.21	8,459.54
Tax Payments	604	0.00	0.00	836,311.73	9,861.41	1,238.66	847,411.80
013 METER READING	3	60.00	0.00	0.00	0.00	0.00	60.00
022 DUPLICATE BILL TAXES	19	530.00	0.00	0.00	0.00	0.00	530.00
Misc Payments	22	590.00	0.00	0.00	0.00	0.00	590.00
Payments Total:	626	590.00	0.00	836,311.73	9,861.41	1,238.66	848,001.80
Cash O/S Total:	0	0.00	0.00	0.00	0.00	0.00	0.00
NSF Reversals Total:	0	0.00	0.00	0.00	0.00	0.00	0.00
Total:	626	590.00	0.00	836,311.73	9,861.41	1,238.66	848,001.80

Total Cash: 8,905.62
 Total Check: 834,104.60
 Total Credit: 4,991.58

 -60.00
847,941.80

Range: Block: First to Last Property Class Range: First to Last Include Zero Balances: Y
 Lot: Bill Year Range: 2019 to 2019 Include Prior Yr/Prd In Balance: Y
 Qual: Bill Period Range: 1 to 4 Direct Withdraw Accounts Only: N
 As Of Date: 11/30/19 Assessed Value/SPTX Code Year: 2019

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
Original Billed	1,407,166.39	1,407,161.12	1,449,739.64	1,449,733.73	5,713,800.88
Added/Omitted	3,023.87	3,023.83	0.00	2,251.60	8,299.30
Other Billing	500.00	46,338.43	1,000.00	44,624.28	89,462.71
Balance Adjustments (Prin)	1,684.66	1,714.79	4,745.16	51,525.57	46,750.28
Payments (Prin)	1,400,126.12	1,354,381.57	1,432,865.69	1,342,132.25	5,529,505.63
Payments (Pnlt)	0.00	0.00	0.00	0.00	0.00
NSF (Prin)	0.00	0.00	0.00	0.00	0.00
NSF (Pnlt)	0.00	0.00	0.00	0.00	0.00
Tax Balance (Prin + Pnlt)	8,879.48	11,179.74	22,619.11	13,703.23	56,381.56
Misc.Charge Adjustments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge Payments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge NSF (Prin)	0.00	0.00	0.00	0.00	0.00
Total Balance (Prin + Pnlt)	8,879.48	11,179.74	22,619.11	13,703.23	56,381.56
Payments (Intr)	2,866.90	2,148.73	1,287.61	187.24	6,490.48
NSF (Intr)	0.00	0.00	0.00	0.00	0.00
Balance Adjustments (Intr)	0.00	0.00	0.00	0.00	0.00
Prior Yr/Prd Balance:	0.00				
Current Balance:	56,381.56				
Total Balance:	56,381.56				

2019 DEDUCTIONS

Number of Accts:	1021	Senior Citizen	4
Land Value:	83,884,044	Disabled Person	5
Improvement Value:	139,130,816	Surviving Spouse	0
Limited Exemptions:	0	Veteran	42
Net Taxable Value:	222,974,378	Widow of Veteran	3

NOTE: zero balance accounts ARE included on the total pages.

TAX YEAR 2019/1 - 2019/4

TAX LEVY			
Original (Original Billed + Deduction Amounts)		5,727,300.88	
Added		8,299.30	
Omitted		0.00	
Omitted/Added		0.00	
Rollback		0.00	
Prelim Adjustments		0.00	
089 Billing Adjustment		<u>0.00</u>	
TOTAL LEVY			5,735,600.18

2019 DEDUCTIONS

Senior Citizen	(4) x 250.00	1,000.00	
Disabled Person	(5) x 250.00	1,250.00	
Surviving Spouse	(0) x 250.00	0.00	
Veteran	(42) x 250.00	10,500.00	
Widow of Veteran	(3) x 250.00	<u>750.00</u>	
TOTAL DEDUCTION AMOUNTS 2019/1 - 2019/4			(13,500.00)
			5,722,100.18

TOTAL LEVY TO BE COLLECTED

COLLECTIONS

Prepaid from Prior Year (before 01/01/19)			
001 Property Taxes	<u>42,495.40</u>		
Total from Prior Year		42,495.40	
Current Year (01/01/19 - 12/31/19)			
001 Property Taxes	5,473,637.92		
006 LIENHOLDER TAXES	10,098.64		
011 Omitted/Added Taxes	<u>3,273.67</u>		
Total Current Year		5,487,010.23	
Subsequent Year (after 12/31/19)			
Total Subsequent Year		<u>0.00</u>	
TOTAL COLLECTIONS			5,529,505.63

NSF REVERSALS

TOTAL NSF REVERSALS	<u>0.00</u>		
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TOTAL COLLECTIONS less NSF REVERSALS

(5,529,505.63)

COLLECTOR ADJUSTMENTS	Debit	Credit	Net	Allow/Disallow
051 Src Allowed	0.00	0.00	0.00	0
052 Src Disallowed	500.00	250.00-	250.00	2
053 Vet Allowed	0.00	250.00-	250.00-	1
054 Vet Disallowed	1,000.00	250.00-	750.00	4
055 Dis Allowed	0.00	0.00	0.00	0
056 Dis Disallowed	750.00	0.00	750.00	3
057 Ssp Allowed	0.00	0.00	0.00	0
058 Ssp Disallowed	0.00	0.00	0.00	0
059 Wid Allowed	0.00	0.00	0.00	0
060 Wid Disallowed	250.00	0.00	250.00	1
061 Lien - Transfer Exst	0.00	0.00	0.00	
062 Forclosure	0.00	0.00	0.00	
063 Transfer Overpayment	145,598.30	192,618.58-	47,020.28-	
064 Refund Overpayment	0.00	0.00	0.00	
069 Cancelled - Resolutn	0.00	0.00	0.00	

070	County Board Judgmt	0.00	0.00	0.00	
071	Miscellaneous	0.00	0.00	0.00	
072	State Tax Appeal	0.00	0.00	0.00	
073	Lien - Establish New	0.00	0.00	0.00	
074	Lien - Transfer O.B.	0.00	0.00	0.00	
075	Arrears - Transfer	0.00	0.00	0.00	
076	6% Penalty	0.00	0.00	0.00	
077	Lien Estab New Pnlty	0.00	0.00	0.00	
078	Lien Trnf Exst Pnlty	0.00	0.00	0.00	
079	Arrears Trnsfr Pnlty	0.00	0.00	0.00	
080	Credit Interest	0.00	0.00	0.00	
081	POST WRONG PROP	0.00	0.00	0.00	
082	TRANSFER PAYMENT	0.00	0.00	0.00	
083	Charge Interest	0.00	0.00	0.00	
084	Disabled Vet Exempt	0.00	0.00	0.00	
085	Transf to Water/Sewr	0.00	0.00	0.00	
086	NSF CHECK	20.00	0.00	20.00	
087	Transfer Balance	0.00	0.00	0.00	
088	LIENHOLDER PAYMENT	0.00	0.00	0.00	
090	SPECIAL CHARGE	0.00	0.00	0.00	
091	LIEN - SP CHRG MISC	0.00	0.00	0.00	0
152	Senior Chargeback	0.00	0.00	0.00	0
156	Disabled Chargeback	0.00	0.00	0.00	0
158	SSP Chargeback	0.00	0.00	0.00	0
HB	HOMESTEAD BENEFIT	0.00	44,624.28-	44,624.28-	
HR	HOMESTEAD REBATE	0.00	46,338.43-	46,338.43-	
MIS	MISC	0.00	0.00	0.00	
RVR	RVRSL ADJ	0.00	0.00	0.00	
		<u>148,118.30</u>	<u>284,331.29-</u>	<u>136,212.99-</u>	<u>11</u>
	TOTAL ADJUSTMENTS			<u>136,212.99-</u>	
BALANCE	2019/1 - 2019/4			49,639.46-	
	Credit Balances			<u>106,021.02</u>	
	Debit Balances				
	TOTAL BALANCE 2019/1 - 2019/4			<u>56,381.56</u>	

December 5, 2019
06:46 PM

BOROUGH OF HELMETTA
Tax Account Status Audit Totals

	<u>Debit</u>	<u>Credit</u>	<u>Net</u>	
COLLECTOR INTEREST ADJUSTMENTS	0.00	0.00	0.00	
TOTAL INTEREST ADJUSTMENTS				<u>0.00</u>

BOROUGH OF HELMETTA

2018

DELINQUENT TAXES

as of 11/30/19

		TOTAL	Penalty	<u>2018</u>
sept payments omitted		4,630.82		
	vet disallowed		18.36	
	transfer o/p		47,020.28	
	6% penalty		1,015.34	
	lien transfer		(2,451.40)	
new lien				<u>45,602.58</u>
	Cash Recpts		adj	
LESS:				
JANUARY	100,663.74	(17,959.47)		82,704.27
FEBRUARY	82,704.27	(26,167.75)		56,536.52
MARCH	56,536.52	(10,011.77)		46,524.75
APRIL	46,524.75	(2,083.45)		44,441.30
MAY	44,441.30	(8,402.49)		36,038.81
JUNE	36,038.81	(39.14)		35,999.67
JULY	35,999.67	(850.73)		35,148.94
AUGUST	35,148.94	(10,590.51)		24,558.43
SEPTEMBER	24,558.43	(9,131.69)		15,426.74
OCTOBER	15,426.74	(15,426.74)		0.00
NOVEMBER	0			0.00
BALANCE				\$ -

Range: Block: First to Last Property Class Range: First to Last Include Zero Balances: Y
 Lot: Bill Year Range: 2018 to 2018 Include Prior Yr/Prd In Balance: Y
 Qual: Bill Period Range: 1 to 4 Direct Withdraw Accounts Only: N
 As Of Date: 11/30/19 Assessed Value/SPTX Code Year: 2018

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
Original Billed	1,400,325.69	1,400,320.42	1,400,432.14	1,426,170.61	5,627,248.86
Added/Omitted	701.12	701.11	0.00	7,232.47	8,634.70
Other Billing	1,000.00	48,870.95-	1,098.86	46,582.65-	93,354.74-
Balance Adjustments (Prin)	231.01	4,008.42	32,767.55	3,486.81-	33,520.17
Payments (Prin)	1,402,257.82	1,356,159.00	1,434,298.55	1,382,318.28	5,575,033.65
Payments (Pnlt)	0.00	0.00	0.00	1,015.34	1,015.34
NSF (Prin)	0.00	0.00	0.00	0.00	0.00
NSF (Pnlt)	0.00	0.00	0.00	0.00	0.00
Tax Balance (Prin + Pnlt)	0.00	0.00	0.00	0.00	0.00
Misc.Charge Adjustments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge Payments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge NSF (Prin)	0.00	0.00	0.00	0.00	0.00
Total Balance (Prin + Pnlt)	0.00	0.00	0.00	0.00	0.00
Payments (Intr)	5,070.26	4,494.81	4,500.71	4,390.60	18,456.38
NSF (Intr)	0.00	0.00	0.00	0.00	0.00
Balance Adjustments (Intr)	0.00	0.00	0.00	0.00	0.00
Prior Yr/Prd Balance:	0.00				
Current Balance:	0.00				
Total Balance:	0.00				

2018 DEDUCTIONS

Number of Accts:	1021	Senior Citizen	7
Land Value:	83,851,762	Disabled Person	6
Improvement Value:	137,966,214	Surviving Spouse	0
Limited Exemptions:	0	Veteran	43
Net Taxable Value:	221,786,978	widow of Veteran	4

NOTE: Zero balance accounts ARE included on the total pages.

TAX YEAR 2018/1 - 2018/4

TAX LEVY			
Original (Original Billed + Deduction Amounts)		5,642,248.86	
Added		8,634.70	
Omitted		0.00	
Omitted/Added		0.00	
Rollback		0.00	
Prelim Adjustments		0.00	
089 Billing Adjustment		<u>0.00</u>	
TOTAL LEVY			5,650,883.56

2018 DEDUCTIONS

Senior Citizen	(7) x 250.00	1,750.00	
Disabled Person	(6) x 250.00	1,500.00	
Surviving Spouse	(0) x 250.00	0.00	
Veteran	(43) x 250.00	10,750.00	
Widow of Veteran	(4) x 250.00	1,000.00	
TOTAL DEDUCTION AMOUNTS 2018/1 - 2018/4		<u>15,000.00</u>	(15,000.00)

TOTAL LEVY TO BE COLLECTED

COLLECTIONS

Prepaid from Prior Year (before 01/01/18)			
001 Property Taxes	<u>116,514.69</u>		
Total from Prior Year		116,514.69	
Current Year (01/01/18 - 12/31/18)			
001 Property Taxes	5,331,192.68		
006 LIENHOLDER TAXES	<u>27,677.88</u>		
Total Current Year		5,358,870.56	
Subsequent Year (after 12/31/18)			
001 Property Taxes	91,082.70		
006 LIENHOLDER TAXES	6,593.95		
008 Year End Penalty	1,015.34		
T02 Tax Sale - Taxes	1,971.75		
T08 TAX SALE - COSTS	<u>0.00</u>		
Total Subsequent Year		<u>100,663.74</u>	
TOTAL COLLECTIONS			5,576,048.99

NSF REVERSALS

TOTAL NSF REVERSALS		0.00	
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TOTAL COLLECTIONS less NSF REVERSALS

(5,576,048.99)

COLLECTOR ADJUSTMENTS	Debit	Credit	Net	Allow/Disallow
051 Src Allowed	0.00	0.00	0.00	0
052 Src Disallowed	1,250.00	0.00	1,250.00	4
053 Vet Allowed	0.00	750.00-	750.00-	3
054 Vet Disallowed	1,018.36	0.00	1,018.36	5
055 Dis Allowed	0.00	0.00	0.00	0
056 Dis Disallowed	750.00	0.00	750.00	3
057 Ssp Allowed	0.00	0.00	0.00	0
058 Ssp Disallowed	0.00	0.00	0.00	0
059 wid Allowed	0.00	0.00	0.00	0
060 wid Disallowed	127.84	0.00	127.84	1
061 Lien - Transfer Exst	0.00	2,451.40-	2,451.40-	

BOROUGH OF HELMETTA
Tax Account Status Audit Totals

062	Foreclosure	0.00	0.00	0.00	
063	Transfer Overpayment	127,070.74	93,600.09-	33,470.65	
064	Refund Overpayment	2,348.08	0.00	2,348.08	
069	Cancelled - Resolutn	0.00	0.00	0.00	
070	County Board Judgmt	0.00	0.00	0.00	
071	Miscellaneous	0.00	0.00	0.00	
072	State Tax Appeal	0.00	0.00	0.00	
073	Lien - Establish New	0.00	0.00	0.00	
074	Lien - Transfer O.B.	0.00	0.00	0.00	
075	Arrears - Transfer	0.00	0.00	0.00	
076	6% Penalty	1,015.34	0.00	1,015.34	
077	Lien Estab New Pnlty	0.00	0.00	0.00	
078	Lien Trnf Exst Pnlty	0.00	0.00	0.00	
079	Arrears Trnsfr Pnlty	0.00	0.00	0.00	
080	Credit Interest	0.00	0.00	0.00	
081	POST WRONG PROP	0.00	0.00	0.00	
082	TRANSFER PAYMENT	0.00	0.00	0.00	
083	Charge Interest	0.00	0.00	0.00	
084	Disabled Vet Exempt	0.00	0.00	0.00	
085	Transf to Water/Sewr	0.00	0.00	0.00	
086	NSF CHECK	25.00	0.00	25.00	
087	Transfer Balance	0.00	0.00	0.00	
088	LIENHOLDER PAYMENT	0.00	0.00	0.00	
090	SPECIAL CHARGE	0.00	0.00	0.00	
091	LIEN - SP CHRG MISC	0.00	0.00	0.00	0
152	Senior Chargeback	0.00	0.00	0.00	0
156	Disabled Chargeback	0.00	0.00	0.00	0
158	SSP Chargeback	0.00	0.00	0.00	
HB	HOMESTEAD BENEFIT	0.00	0.00	0.00	
HR	HOMESTEAD REBATE	401.14	97,039.58-	96,638.44-	
MIS	MISC	0.00	0.00	0.00	
RVR	RVRSL ADJ	0.00	0.00	0.00	
		<u>134,006.50</u>	<u>193,841.07-</u>	<u>59,834.57-</u>	<u>16</u>
	TOTAL ADJUSTMENTS			<u>59,834.57-</u>	
BALANCE	2018/1 - 2018/4			0.00	
	Credit Balances			0.00	
	Debit Balances			<u>0.00</u>	
	TOTAL BALANCE 2018/1 - 2018/4			<u><u>0.00</u></u>	

December 5, 2019
06:46 PM

BOROUGH OF HELMETTA
Tax Account Status Audit Totals

	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
COLLECTOR INTEREST ADJUSTMENTS	0.00	0.00	0.00
TOTAL INTEREST ADJUSTMENTS			<u>0.00</u>

TAX COLLECTOR'S TRUST ACCOUNT - BOROUGH OF HELMETTA							Ck Register	CLEARED	
DATE	CK#	SOURCE	NATURE OF ITEM	CK AMT	cl	DEP AMT	BALANCE	BALANCE	NOTES
12/31/18		BANK MAINT FEE		\$15.00	X		\$23,552.50	\$23,552.50	Balance as of 12/31/18 statement
1/2/19	1068	18-00001	1818.14, 900 prem	\$2,718.14	X		\$20,834.36	\$20,834.36	
1/17/19		lien redemption	18-00006		X	\$3,998.77	\$24,833.13	\$24,833.13	redemption amount 3,998.87
1/17/19	adj	trans to Tax Current	18-00006	\$1.90	X		\$24,831.23	\$24,831.23	
1/31/19		lien redemption	16-00016		X	\$27,402.88	\$52,234.11	\$52,234.11	
1/31/19		lien redemption	18-00002		X	\$1,604.16	\$53,838.27	\$53,838.27	Balance as of 1/31/19 statement
1/31/19		transfer to w/s	18-00002	\$833.89	X		\$53,004.38	\$53,004.38	redemption amount \$770.27
1/31/19	1069	18-00006	3996.87 & 4000 prem	\$7,996.87	X		\$45,007.51	\$45,007.51	
2/14/19	1070	18-00002	1100 prem, 770.27	\$1,870.27	X		\$43,137.24	\$43,137.24	Balance as of 2/28/19 statement
2/28/19	1071	15-00016	6100 prem, 27,402.88	\$32,502.88	X		\$10,634.36	\$10,634.36	
3/7/19		lien redemption	18-00003		X	\$1,748.48	\$12,382.84	\$12,382.84	
3/21/19		lien redemption	18-00004		X	\$1,400.41	\$13,783.25	\$13,783.25	1,173.82 redemption \$
3/21/19	1072	paid to w/s	18-00004	\$226.59	X		\$13,556.66	\$13,556.66	
3/28/19		Bank corp analysis chg		\$15.00	X		\$13,541.66	\$13,541.66	Balance as of 3/29/19 statement
4/4/19	1073	18-00004	1173.82, 800 prem	\$1,973.82	X		\$11,567.84	\$11,567.84	
4/4/19	1074	18-00003	1748.48, 800 prem	\$2,548.48	X		\$9,019.36	\$9,019.36	Balance as of 4/30/19 & 5/31/19 statement
8/23/19		18-00005	11,659.59 payoff		X	\$14,387.69	\$23,407.05	\$23,407.05	Balance as of 6/28/19 statement
			424.67 w/s, 2,303.43 tax		X		\$23,407.05	\$23,407.05	one check split
8/31/19			BANK INTEREST		X	\$25.58	\$23,432.63	\$23,432.63	Balance as of 8/30/19 statement
9/13/19			to water & sewer	\$424.67	X		\$23,007.96	\$23,007.96	
9/13/19			to Tax Current	\$2,303.43	X		\$20,704.53	\$20,704.53	
9/19/19	2669	18-00005	11669.59 prin, 5k prem	\$16,659.59	X		\$4,044.94	\$4,044.94	
9/30/19		BANK INTEREST			X	\$39.87	\$4,084.81	\$4,084.81	Balance as of 9/30/19 statement
10/10/19		tax sale prems			X	\$29,100.00	\$33,184.81	\$33,184.81	
10/31/19		interest			X	\$48.27	\$33,233.08	\$33,233.08	
10/30/19		lien redemption	18-00010		X	\$2,538.55	\$35,771.63	\$35,771.63	Balance as of 10/31/19 statement
11/17/19	1401	18-00010	2538.55, 1100 prem	\$3,638.55	X		\$32,133.08	\$32,133.08	
11/27/19		BANK INTEREST			X	\$66.23	\$32,199.31	\$32,199.31	Balance as of 11/30/19 statement

RESOLUTION

#2019-131

RESOLUTION AUTHORIZING THE BOROUGH OF HELMETTA TO ENTER INTO AN INTERLOCAL SERVICE AGREEMENT WITH THE COUNTY OF MIDDLESEX FOR PROVISION OF HEALTH SERVICES

WHEREAS, the Borough of Helmetta ("Borough") desires to contract with the County for the provision of Public Health Services of a technical and professional nature; and

WHEREAS, the County and the Borough are permitted to enter into this agreement pursuant to N.J.S.A. 40:8A-1 et. seq. and

NOW THEREFORE, BE IT RESOLVED, by the Council of the Borough of Helmetta, County of Middlesex and State of New Jersey that the Mayor and Borough Clerk are hereby authorized to sign the interlocal service agreement with the County of Middlesex for the purpose of the Borough obtaining Public Health Services from the County of Middlesex for the year January 1, 2020 with a yearly rate of \$19,083.24 pursuant to the terms set forth in the attached Contract.

BE IT FUTHER RESOLVED that conditioned upon the adoption of authorizing resolutions by both the County and the Borough and execution of the attached Public Health Services Interlocal Services Agreement by both parties, the Interlocal Services Agreement shall be effective pursuant to the terms of the agreement.

	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Karczewski					✓	
Carolan-Genthe		✓	✓			
Duffy			✓			
Dzingleski	✓		✓		✓	
Perez					✓	
Reid						

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the 18th day of December 2019.

Sandra Bohinski
Sandra Bohinski, RMC
Municipal Clerk

RESOLUTION

#2019-132


**A RESOLUTION APPOINTING AN INSURANCE FUND COMMISSIONER
AND AN ALTERNATE INSURANCE FUND COMMISSIONER TO SERVE
ON THE MID JERSEY MUNICIPAL JOINT INSURANCE FUND**

BE IT RESOLVED, on this 18th day of December, by the Borough Council of the Borough of Helmetta, County of Middlesex, State of New Jersey, that the appointment of Matthew Crane as Fund Commissioner and Sandra Bohinski as Alternate Fund Commissioner for the Borough of Helmetta to serve on the Mid Jersey Municipal Joint Insurance Fund be and is hereby authorized.

	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Karczewski					✓	
Carolan-Genthe		✓	✓			
Duffy			✓			
Dzingleski	✓		✓			
Perez					✓	
Reid					✓	

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the 18th day of December 2019.


 Sandra Bohinski, RMC
 Municipal Clerk

**RESOLUTION
#2019-133**

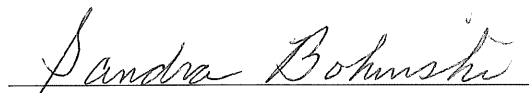
**A RESOLUTION APPOINTING A SAFETY DELEGATE AND
AN ALTERNATE SAFETY DELEGATE TO THE MID JERSEY
MUNICIPAL JOINT INSURANCE FUND**

BE IT RESOLVED, on this 18th day of December, by the Borough Council of the Borough of Helmetta, County of Middlesex, State of New Jersey, that the appointment of Paul Reed as Safety Delegate and Matthew Crane as Alternate Safety Delegate for the Borough of Helmetta to the Mid Jersey Municipal Joint Insurance Fund be and is hereby authorized.

	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Karczewski					✓	
Carolan-Genthe		✓	✓			
Duffy			✓			
Dzingleski	✓		✓			
Perez						
Reid					✓	

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the 18th day of December 2019.


 Sandra Bohinski, RMC
 Municipal Clerk

**RESOLUTION
#2019 – 134**

**REFUND OF OVERPAYMENT
5 HOLLY MANOR COURT**

WHEREAS, the property located at 5 Holly Manor Court, Block 20, Lot 88 was paid by the previous mortgage

WHEREAS, at the time there was a payment made by Bay Loan Servicing, LLC of \$2,098.32 4th quarter taxes;
and

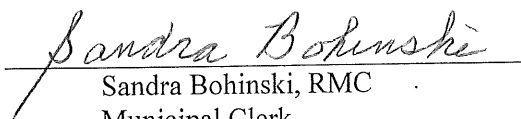
WHEREAS, Bay Loan Servicing, LLC was no longer the mortgage holder of the property and erroneously sent out their check which was originally cashed and are now asking for a refund;

NOW, THEREFORE BE IT RESOLVED, that a check be issues to Bay Loan Servicing, LLC, 4425 Ponce de Leon Blvd, Coral Gables, FL 33146 in the amount of \$2,098.32 for overpayment

	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Karczewski					✓	
Carolan-Genthe			✓			
Duffy	✓		✓			
Dzingleski		✓	✓			
Perez					✓	
Reid					✓	

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the 18th day of December 2019.


 Sandra Bohinski, RMC
 Municipal Clerk

**RESOLUTION
#2019-135**

**RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND
APPROPRIATION (N.J.S.A. 40A:4-87)**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount;

Section 1

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Helmetta, in the County of Middlesex, New Jersey, hereby requests the Director of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2019 in the sum of \$2,069.52, which item is now available as a revenue from the "Municipal Recycling Enhancement Grant", and

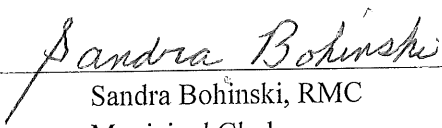
Section 2

BE IT FUTHER RESOLVED that the sum of \$2,069.52 is hereby appropriated under the caption "Municipal Recycling Enhancement Grant".

	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Karczewski					✓	
Carolan-Genthe		✓	✓			
Duffy			✓			
Dzingleski	✓		✓			
Perez					✓	
Reid					✓	

CERTIFICATION

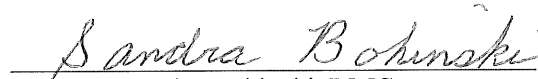
I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the 18th day of December 2019.


 Sandra Bohinski, RMC
 Municipal Clerk

	<u>Motion</u>			<u>Recorded Vote</u>		
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Karczewski					✓	
Carolan-Genthe		✓	✓			
Duffy			✓			
Dzingleski	✓		✓			
Perez					✓	
Reid					✓	

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the 18th day of December 2019.


 Sandra Bohinski, RMC
 Municipal Clerk

RESOLUTION
#2019-136

RESOLUTION TO JOIN MID JERSEY MUNICIPAL JOINT INSURANCE FUND

WHEREAS, a number of local units have joined together to form the Mid Jersey Municipal Joint Insurance fund ("Fund") as permitted by *N.J.S.A. 40A:10-36*; and

WHEREAS, the statutes governing the creation and operation of a Joint Insurance Fund contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a Fund; and

WHEREAS, The Borough of Helmetta has determined that membership in the Fund is in the best interest of the local unit; and

WHEREAS, the local unit agrees to be a member of the Fund for a period of three (3) years, effective January 1, 2020, said membership to terminate on January 1, 2022, at 12:01 a.m. standard time; and

WHEREAS, the local unit has never defaulted on claims is self-insured and has not been canceled for nonpayment of insurance premiums for two (2) years prior to this Resolution; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Helmetta, in the County of *Middlesex* and State of New Jersey, as follows:

1. The local unit hereby agrees to become a member in the Mid Jersey Municipal Joint Insurance Fund for a period commencing January 1, 2020 and terminating on January 1, 2022, 12:01 a.m., for the purpose of establishing the following types of coverage:
 - A. Workers' Compensation
 - B. Crime and fidelity including excess public official's statutory bond;
 - C. Liability - auto, general and employee benefits;
 - D. Non-owned aircraft liability;
 - E. Police professional liability;
 - F. Property damage including automobile physical damage and boiler and machinery;

After the expiration of the initial period, participation may be canceled or extended in accordance with the Bylaws of the Fund.

2. For the purposes of contribution of sums into the Fund to be designated for administrative costs and claims, the Borough of Helmetta hereby agrees to obtain the types of coverage from the Fund as are set forth in Section 1 of this Resolution and the Indemnity and Trust Agreement to be signed by the participants.
3. The Bylaws of the Mid Jersey Municipal Joint Insurance Fund, attached hereto, are hereby adopted and approved.
4. The Mayor and the Borough Clerk are hereby authorized and directed to execute a written agreement signifying application for membership in the Fund and to execute such other agreements, including but not limited to the Indemnity and Trust Agreement in order to implement membership by this municipality in the Fund according to its terms.

Chris Slavicek, Mayor

Chris Slavicek
Mayor

DATE: 12/18/19

ATTEST: Sandra Bohinski

ATTEST: _____
New Jersey Municipal Joint Insurance Fund

	Motion		Recorded Vote			
	1 st	2 nd	Aye	Nay	Absent	Abstain
Karczewski					✓	
Carolan-Genthe		✓	✓			
Duffy			✓			
Dzingleski	✓		✓			
Perez					✓	
Reid					✓	

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the 18th day of December 2019.

Sandra Bohinski
Sandra Bohinski, RMC
Municipal Clerk

Resolution
#2019-137

**MID JERSEY MUNICIPAL JOINT INSURANCE FUND INDEMNITY
AND TRUST AGREEMENT**

AGREEMENT made this 18th day of December 2019, between the Mid Jersey Municipal Joint Insurance Fund, hereinafter referred to as the "Fund", with an address c/o Risk and Loss Managers, Inc., 51 Everett Drive, Suite B-40, West Windsor, NJ 08550 and the Borough of Helmetta , hereinafter referred to as "Local Unit of Government", located at 51 Main Street, Helmetta, NJ 08828.

WHEREAS, the Mid Jersey Municipal Joint Insurance Fund seeks to provide its members with insurance coverage; and

WHEREAS, two or more local units have collectively formed a Joint Insurance Fund as is authorized and described in *N.J.S.A.* 40A:10-36 et. seq.; and

WHEREAS, the local unit has agreed to become a member of the Fund in accordance with and to the extent provided for in the Bylaws of the Fund and in consideration of such obligations and benefits to be shared by the membership of the Fund; and

WHEREAS, *N.J.S.A.* 40A:10-36 et seq. and the regulations implemented thereunder in *N.J.A.C.* 11:15-2.3 et seq. require a written agreement between the individual Units of Government and the Fund.

NOW, THEREFORE, in consideration of the mutual promises and covenants of the parties, they agree as follows:

1. The Local Unit of Government agrees to participate as a member of the Fund and contribute such sums and pay such assessments into the Fund that are required for the administrative costs and claims for the following types of exposures:
 - A. Workers' Compensation;
 - B. Crime and fidelity including excess public official's statutory bond;

- C. Liability - auto, general and employee benefits;
 - D. Non-owned aircraft liability;
 - E. Police professional liability;
 - F. Property damage including automobile physical damage and boiler and machinery.
2. The Local Unit of Government affirms that it has not been in default on any insurance premium due any insurance carrier in the preceding two (2) years, or on any claim due under any self-insurance program.
 3. The Local Unit of Government hereby accepts the By-Laws of the Fund, as approved by the Commissioner of the Department of Banking and Insurance and the Commissioner of the Department of Community Affairs of the State of New Jersey and agrees to be bound by same.
 4. The Local Unit of Government agrees to participate in the Fund to the extent designated in Paragraph 1 above for an initial period from January 1, 2020 until and including January 1, 2022, 12:01 A.M.. After the expiration of the initial period, participation may be canceled or extended in accordance with the By-Laws.
 5. The Fund agrees to operate the insurance pool established by the parties, and administer all monies contributed to the Fund in compliance with the provisions of the Local Fiscal Affair Law (*N.J.S.A. 40A:5-1 et seq.*), the Local Public Contracts Law (*N.J.S.A. 40A:11-1 et seq.*), the enabling legislation authorizing the Fund, and such other rules and regulations as govern the custody, investment, and expenditures of public funds by local units. In furtherance thereof, Fund agrees to employ an individual qualified as a Municipal Finance Officer or Municipal Treasurer to administer the funds of the Fund.
 6. The Local Unit of Government agrees to be jointly and severally liable for the assumption and discharge of the liabilities of each and every other member of the Fund, arising from each and every member's participation in the Fund, including its participation in the coverage designated in Paragraph 1 above.
 7. To further the intent and purpose of Paragraph 6 above, Fund agrees that all assessments payments made by the Local Unit of Government shall be held in trust for the benefit of the Local Unit of Government. Separate trust accounts must be established by the Fund pursuant to *N.J.A.C. 11:15-2.13*. The monies from said Fund shall be disbursed solely for the payment of claims, allocated claims expense, and excess insurance or reinsurance premiums for the exposures specified in Paragraph 1 above. The funds on deposit in one trust account for a specific type of exposure or coverage may not be expended, assessed or attached for use by the Fund for that Local Unit of Government or any other Local Unit of Government's obligations or liabilities for any other type of exposure or coverage in which it may be participating in the Fund.

8. The Local Unit of Government acknowledges that upon payment of its assessment into the trust account, it shall not have any further right to said funds except as deemed surplus and returnable by the Fund in accordance with the Fund's By-Laws, laws, and regulations of the State of New Jersey or in the event of termination of the Fund and then only to the extent authorized by its By-Laws and regulations of the Fund and the laws, and regulations of the State of New Jersey.

9. The Local Unit of Government agrees that if it fails to promptly pay any such assessment charged to it, or to comply with the By-Laws and regulations of the Fund, that it shall indemnify the Fund, its officers, commissioners, and agencies for any loss or damage resulting from such failure.

10. This Agreement shall be governed by the laws of the State of New Jersey.

IN WITNESS WHEREOF, the parties have executed this Agreement.

ATTEST:

Sandra Bohinski
Municipal Clerk

BY:

Clarence, Mayor
Mayor

ATTEST:

Secretary

BY:

Chairperson

MID JERSEY MUNICIPAL
JOINT INSURANCE FUND

Motion	Recorded Vote					
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Karczewski					✓	
Carolan-Genthe		✓	✓			
Duffy			✓			
Dzingleski	✓		✓			
Perez					✓	
Reid					✓	

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the 18th day of December 2019.

Sandra Bohinski
 Sandra Bohinski, RMC
 Municipal Clerk

**RESOLUTION
#2019 – 138**

A RESOLUTION AUTHORIZING YEAR 2019 BUDGET TRANSFERS

WHEREAS, there are 2019 Budget Accounts which require more funding due to circumstances not known at the beginning of the year; and

WHEREAS, there will be excess balances in budget accounts in which the expenditures will be less than projected at the beginning of the year, and


NOW, THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Helmetta, that the following year 2019 Budget Transfers be authorized and made on the records and accounts of the Borough:

<u>Budget Account</u>	<u>From</u>	<u>TO</u>
9-01-20-110-020 Municipal Clerk OE	\$1,500.00	
9-01-26-771-010 Recycling Solid Waste S&W		\$500.00
9-01-32-837-020 Landfill/Disposal Solid Waste		\$1,000.00

<u>Motion</u>	<u>Recorded Vote</u>					
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Karczewski					✓	
Carolan-Genthe		✓	✓			
Duffy			✓			
Dzingleski	✓		✓			
Perez					✓	
Reid					✓	

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the 18th day of December 2019.


 Sandra Bohinski, RMC
 Municipal Clerk

**RESOLUTION
#2019 – 139**

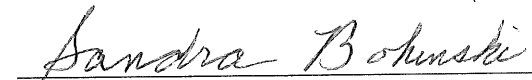
**A RESOLUTION AUTHORIZING BOROUGH OF HELMETTA TO ENTER INTO AN
AGREEMENT WITH GREEN CHIP FOR RECYCLING E-WASTE**

NOW, THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Helmetta, enter into an agreement with Green Chip for recycling E-waste.

	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Karczewski					✓	
Carolan-Genthe		✓	✓			
Duffy			✓			
Dzingleski	✓		✓			
Perez					✓	
Reid					✓	

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the 18th day of December 2019.


 Sandra Bohinski, RMC
 Municipal Clerk

RESOLUTION

#2019 - 140

**RESOLUTION AUTHORIZING REIMBURSEMENT TO MAYOR AND COUNCIL FOR
BOROUGH-RELATED ACTIVITIES**

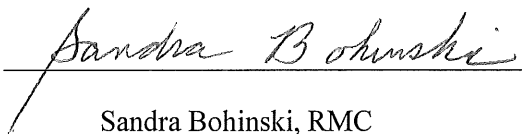
WHEREAS, the Mayor and Council incur expenses such as mileage, phone calls, attendance at seminars, etc. for which there is no monetary reimbursement.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Borough Council of the Borough of Helmetta hereby establish a policy that each member of the Mayor and Council shall be entitled an annual allowance for mileage, use of personal phone, attendance at seminars and conventions and similar Borough-related functions in the amount of \$475.00 for each council member and \$575.00 for the Mayor.

	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Karczewski					✓	
Carolan-Genthe		✓	✓			
Duffy			✓			
Dzingleski	✓		✓			
Perez					✓	
Reid					✓	

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the 18th day of December 2019.



Sandra Bohinski, RMC

Municipal Clerk

RESOLUTION
#2019 – 142

RESOLUTION CALLING FOR STUDY COMMISSION TO REVIEW THE OPEN PUBLIC RECORDS ACT

WHEREAS, the Borough of Helmetta strongly believes in and supports open transparent government, and that citizens and residents have the right to be informed about the workings of government in order to best participate in a democracy; and

WHEREAS, on January 8, 2002 then Acting Governor DiFrancesco signed into law the Open Public Records Act (OPRA) which mandates that government records shall be available, with limited exceptions, for public access and simplifying the procedures for requesting such specific records; and

WHEREAS, the intent of the law was to provide the public with easy access to government records with an uncomplicated process for obtaining the records and eliminating bureaucratic red tape; and

WHEREAS, over the course of 18 years OPRA has been a positive light, but it has also been fraught with abuse and misuse, and has become an **unanticipated financial cost to the taxpayers** of New Jersey; and

WHEREAS, the Borough of Helmetta has labored under a well-intended law that has spiraled out of control, due to the volume and nature of requests, the cost to taxpayers in responding to the requests, and the potential liability in having to pay disproportionate prevailing party attorney's fees should the requests turn into litigated matters, as well as the liability in determining which documents shall be released, with or without redaction, while attempting to maintain individual privacy; and

WHEREAS, it is not only the volume of OPRA requests that challenge our resources, but it is also the cost associated with reviewing, retrieving, and processing the OPRA request(s) by public entity personnel and counsel and possibly defending our action(s) before the Government Records Council or in Superior Court; and

WHEREAS, the Borough of Helmetta received and responded to approximately 95 OPRA requests in 2017, 61 OPRA requests in 2018, and to date has received and responded to 57 OPRA requests as of September 1, 2019 with each having from one to fifteen requests; and

WHEREAS, the Borough of Helmetta's extremely limited municipal staff has spent approximately 255 hours responding to OPRA requests received in 2019 to date, and a yearly average of approximately 200 hours since 2017; and

WHEREAS, while for some municipalities those numbers may seem low; the Borough of Helmetta does not have a Deputy Municipal Clerk nor excess staff therefore all OPRA requests are completed by the Municipal Clerk herself who also serves as the Registrar and Planning Board Secretary; and

WHEREAS, the requirements of Municipal Clerk's role in the law are broad and complex; the requirements of OPRA, time to respond, what to redact, the redacting process, denial of records, failure to be able to local records; and the consequences to the clerk in this law are unfair; and

WHEREAS, due to the often conflicting case law and Government Record Council decisions, as well as the unique characteristics of OPRA request, the Borough of Helmetta must often times rely on the municipal

attorney to review certain OPRA requests, resulting in additional fees in response to OPRA requests in response to OPRA requests; and

WHEREAS, requests for records that must be located via IT staff have costed thousands of dollars and taken countless hours of the Municipal Clerks time, prohibiting and affecting all of her other many responsibilities; and

WHEREAS, with limited exceptions OPRA has not been amended to address the clear and apparent advancement in technology that has changed the way government records are created, stored, and/or transmitted; the various interpretive decisions; privacy concerns; abuse for commercial gain; and/or the ever increasing cost to taxpayers; and

WHEREAS, as the current law approaches its twentieth (20th) anniversary it has outgrown its original intended use and has become ripe for comprehensive review and reform;

NOW, THEREFORE BE IT RESOLVED that the governing body of the Borough of Helmetta appeals to the legislature to form a Commission comprised of Mayors, Municipal Clerks, Municipal Managers, Attorneys, Police Chiefs, open government advocates, privacy experts, members of the media, citizens and other appropriate stakeholders, to review and examine the effects of OPRA on local government and the needs to be fulfilled by the law, and use the Commission's findings to perform a comprehensive reform of OPRA; and

BE IT FURTHER RESOLVED that copies of this resolution be forwarded to Assembly Representatives Karabinchak and Pinkin, Senator ., Assembly Speaker Craig Coughlin, Senate President Stephen Sweeney, Senator Weinberg, Executive Director of the Government Records Council, the Governor of the State of New Jersey, the Municipal Clerks Association of New Jersey and New Jersey State League of Municipalities.

	<u>Motion</u>		<u>Aye</u>	<u>Recorded Vote</u>		
	<u>1st</u>	<u>2nd</u>		<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Karczewski					✓	
Carolan-Genthe		✓	✓			
Duffy			✓			
Dzingleski	✓		✓			
Perez					✓	
Reid					✓	

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the 18th day of December 2019.

Sandra Bohinski
 Sandra Bohinski, RMC
 Municipal Clerk

RESOLUTION

#2019 - 143

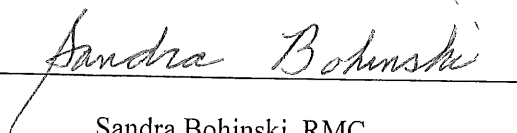
**AUTHORIZATION TO SIGN SHARED SERVICE AGREEMENT
FOR ANIMAL CONTROL SERVICES**

BE IT RESOLVED, by the Borough Council of the Borough of Helmetta that the Mayor and the Municipal Clerk are hereby authorized to execute a Shared Service Agreement for Animal Control Services between the Township of Woodbridge and the Borough of Helmetta in the form substantially similar to that on file in the Office of the Municipal Clerk.

	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Karczewski					✓	
Carolan-Genthe		✓	✓			
Duffy			✓			
Dzingleski	✓		✓			
Perez					✓	
Reid					✓	

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the 18th day of December 2019.



Sandra Bohinski, RMC

Municipal Clerk

**SHARED SERVICES AGREEMENT BETWEEN THE TOWNSHIP OF WOODBRIDGE
AND THE BOROUGH OF HELMETTA**

THIS AGREEMENT, made this 4th day of December, 2019, between the **TOWNSHIP OF WOODBRIDGE**, a municipal corporation of the State of New Jersey located at 1 Main Street, Woodbridge, New Jersey 07095 (the "**TOWNSHIP**") and the **BOROUGH OF HELMETTA** located at 51 Main Street, Helmetta, New Jersey 08828 (the "**BOROUGH**").

WHEREAS, the Township possess licensed animal control staff and maintains the Woodbridge Township Animal Shelter (the "Shelter") for the control of domestic animals and the housing and care of domesticated animals that are lost and abandoned; and

WHEREAS, the Borough is desirous of obtaining animal control services for the control, care, and housing of lost and abandoned domesticated animals found within their borders to comply with the laws of the Sate of New Jersey; and

WHEREAS, the Township and the Borough understand and agree that animal control services for domesticated animals found in Helmetta is of significant importance to the protection of the residents of Helmetta; and

WHEREAS, both the Township and the Borough are desirous of entering into an agreement under the parameters of the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., in which animal control services for domestic animals found within the Borough of Helmetta will be provided by the Township;

NOW, THEREFORE, in consideration of the mutual and joint obligations set forth herein, the Township and the Borough do hereby agree as follows:

1. The Township, through the Woodbridge Department of Health and Human Services, hereby agrees to provide animal control services for domestic animals found within the Borough for a period of one (1) year commencing December 1, 2019 and ending November 30, 2020 subject to the conditions of this agreement.

2. The Borough shall pay the Township the yearly sum of \$3,500 in quarterly payments of equal amount, commencing January 1, 2020.

3. The Township shall respond to animal control related calls for service in the Borough during the normal daytime working hours. Daytime shall mean between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday, except for recognized holidays.

4. The Township shall respond to emergency calls for animal control related services in the Borough outside normal working hours as defined in paragraph 3. Emergency calls shall be defined and determined by the Woodbridge Department of Health and Human Services and the animal control staff.

5. The Township shall, as part of the animal control related service, remove stray and lost domestic animals from the public areas of the Borough, respond to animal bite reports, respond to running at large reports, remove trapped domestic animals and related activities in the Borough, excluding the removal of dead animals, domestic or wild.
6. Calls for services shall be made through the Borough Police dispatchers to the Township Animal Control Division, except that outside normal working hours the Borough shall contact the Township Police dispatchers to request emergency service.
7. The Township shall, as part of the animal control related service, allow Borough residents access to the Shelter services including the surrendering of animals to the Shelter which shall be made according to existing Shelter rules and fees. Animal control related services not included in this agreement, such as private animal transport, shall be rendered as available and in accordance with the Shelter fee schedule.
8. The Township shall, as part of the animal control service, follow the current Woodbridge Township Animal Shelter policy for outside cats (Outside cat policy) in responding to all outside cat complaints and issues in the Borough.
9. The Township shall shelter, feed, provide veterinary care as required and otherwise provide care for the animals brought or surrendered to the Shelter under this agreement. The Township shall shelter, handle and dispose of all animals according to N.J.S.A. 4:19-15.16. After a reasonable effort to contact owner, animals unclaimed after ten days shall be made available for adoption.
10. The Township shall maintain accurate records of each animal impounded and the disposition of animals, as well as, the yearly state report of animal related activities within the Borough.
11. The Township shall be entitled to redeem or present for adoption any animal acquired under this Agreement and shall retain all fees collected by the Township from Borough residents from redemptions, adoptions, or related activities, as detailed in the existing Township Animal Control Ordinances, resulting from animal control service to the residents of the Borough or the kenneling of any and all animals domesticated or otherwise received from the Borough under this Agreement.
12. The Borough of Helmetta shall at all times hereafter indemnify and hold the Township Of Woodbridge harmless from and against any and all losses, claims, damages, suits for damage for property and injury to and/or death to persons caused or resulting from the actions or inactions of the Township of Woodbridge in regard to any of its obligations agreed to herein.
13. As provided for in N.J.S.A. 40:8A-4, this Agreement shall take effect upon the adoption of an approving resolution by the Township and an approving resolution by the Borough. Upon proper execution and attestation of this agreement, the proper officials of each

of the parties are hereby authorized and directed to make and perform any and all acts necessary to carry out the purposes of this agreement.

14. The Township reserves the right to enter into agreements similar in form to this instrument with any other municipality.

15. This Agreement is the entire agreement between the parties, and no alterations, changes or additions hereto shall be made except in writing and approved by both parties. The Township or the Borough can cancel this agreement for any reason upon sixty (60) days written notice to the other party.

IN WITNESS WHEREOF, the Township and the Borough shall cause this Agreement to be executed by their proper corporate officials and their proper corporate seals affixed this day and year above written.

ATTEST:

TOWNSHIP OF WOODBRIDGE



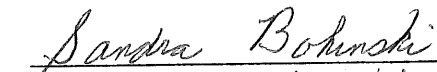
JOHN M. MITCH
MUNICIPAL CLERK

By: 

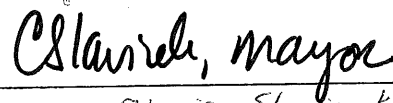
JOHN E. McCORMAC, MAYOR

ATTEST:

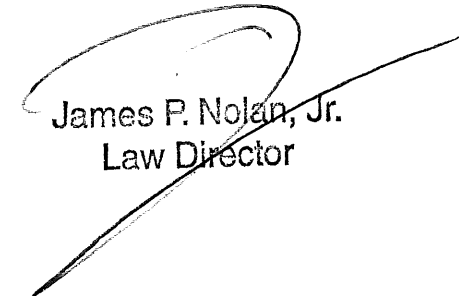
BOROUGH OF HELMETTA



Sandra Bohinski
MUNICIPAL CLERK

By: 

Chris Slavicek
MAYOR


James P. Nolan, Jr.
Law Director

RESOLUTION
#2019 – 144

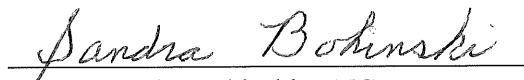
AUTHORIZATION TO SIGN ENTER INTO AGREEMENT FOR
THE MIDDLESEX COUNTY PAINT DROP OFF PROGRAM

BE IT RESOLVED that the Mayor and Borough Clerk are hereby authorized to execute the Paint Program Agreement with the County of Middlesex.

	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Karczewski					✓	
Carolan-Genthe		✓	✓			
Duffy			✓			
Dzingleski	✓		✓			
Perez					✓	
Reid					✓	

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the 18th day of December 2019.


Sandra Bohinski, RMC
Municipal Clerk

RESOLUTION

#2019-146

A RESOLUTION TO RESCIND RESOLUTION #2019-124 AUTHORIZE STATE CONTRACT PURCHASE

WHEREAS, the Mayor and Council of the Borough of Helmetta, resolved on November 27, 2019 that it was in the best interests of the Borough to authorize to enter into an agreement for the purchase of a DPW truck, in the amount of 60,606.90 to Beyer Ford; and

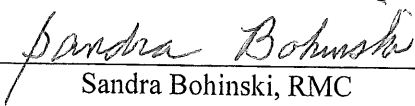
WHEREAS, Beyer Ford brought to the attention of the Borough of Helmetta that an item was missing from the original quote and the truck would be more than originally told;

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Helmetta that Resolution #2019-124 be rescinded and the authorization to enter into an agreement with Beyer Ford be withdrawn.

	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Karczewski					✓	
Carolan-Genthe		✓	✓			
Duffy			✓			
Dzingleski	✓		✓			
Perez					✓	
Reid					✓	

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the 18th day of December 2019.



Sandra Bohinski, RMC
Municipal Clerk

RESOLUTION

#2019 – 147

Authorize State Contract Purchase

WHEREAS, the Borough of Helmetta wishes to purchase a 2020 Ford F-450 Cab & Chassis Crew Cab 4x4 from an authorized vendor under the State of New Jersey Cooperative Purchasing Program 1-NJCP; and

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Law, N.J.S.A. 40A:11-12; and

WHEREAS, Winner Ford, 250 Haddonfield-Berlin Road, Cherry Hill, NJ 08034 has been awarded New Jersey State Contract #A88215 for this vehicle; and

WHEREAS, the financing of this truck, will be through Middlesex County Lease Purchase Program; and

WHEREAS, the actual cost for the purchase of 2020 Ford F-450 Cab & Chassis Crew Cab 4x4 from an authorized vendor under the State of New Jersey Cooperative is \$61,091.00; and

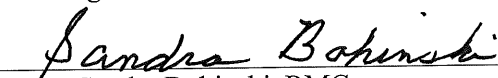
WHEREAS, The Chief Financial Officer has certified the availability of funds for this contract,

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Helmetta that Winner Ford be awarded a contract for the purchase of 2020 Ford F-450 Cab & Chassis Crew Cab 4x4.

	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Karczewski					✓	
Carolan-Genthe		✓	✓			
Duffy			✓			
Dzingleski	✓		✓			
Perez					✓	
Reid					✓	

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the 18th day of December 2019.


Sandra Bohinski, RMC
Municipal Clerk

December 18, 2019
06:40 PM

BOROUGH OF HELMETTA
Bill List by P.O. Number

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type	Stat/chk	First Rcvd	Enc Date	Chk/Void	Invoice
Item Description					Acct Type Description		Date	Date	Date	
19-01412	12/02/19	W.B. MASON		Continued						
4 MARKER			1.89	9-01-20-120-020	B MUNICIPAL CLERK OE	R	12/02/19	12/12/19		
			31.76							
19-01415	12/03/19	HOME DEPOT								
1 TOP SOIL			9.48	9-01-26-772-020	B BUILDINGS & GROUNDS OE	R	12/03/19	12/12/19		
2 SPREADER FOR ICE MELT			209.00	9-01-26-772-020	B BUILDINGS & GROUNDS OE	R	12/03/19	12/12/19		
3 100 FT EXT CORN			94.97	9-01-26-772-020	B BUILDINGS & GROUNDS OE	R	12/03/19	12/12/19		
			313.45							
19-01416	12/03/19	MIDDLESEX CO MUNICIPAL CLERKS								
1 2020 DUES- BOHINSKI, SANDRA			100.00	9-01-20-120-020	B MUNICIPAL CLERK OE	R	12/03/19	12/12/19		
19-01419	12/04/19	NJSLOW								
1 MUNICIPAL PROSECUTOR AD			115.00	9-01-42-855-020	B MUNICIPAL COURT OE	R	12/04/19	12/12/19		
19-01422	12/04/19	THOMAS C. ROSELLI, ESQ.								
1 PUBLIC DEFENDER-DECEMBER			300.00	9-01-20-712-020	B LEGAL SERVICES OE	R	12/04/19	12/12/19		
19-01424	12/09/19	VILLA BORGHESE								
1 BREAKFAST WITH SANTA			880.00	9-01-28-795-020	B RECREATION OE	R	12/09/19	12/12/19		
2 SENIOR 55+ DINNER			1,000.00	9-01-28-797-020	B SENIOR CITIZENS OE	R	12/09/19	12/12/19		
3 SENIOR 55+ DINNER			20.00	9-01-28-795-020	B RECREATION OE	R	12/09/19	12/12/19		
			1,900.00							
19-01430	12/09/19	LEGACY ENTERTAINMENT								
1 DJ FOR BREAKFAST WITH SANTA			400.00	9-01-28-795-020	B RECREATION OE	R	12/09/19	12/13/19		
19-01433	12/10/19	HOME NEWS & TRIBUNE								
1 WEDNESDAY MEETING CHANGE			6.60	9-01-20-120-020	B MUNICIPAL CLERK OE	R	12/10/19	12/12/19		
19-01434	12/10/19	GARDEN STATE HIGHWAY, INC.								
1 SIGN STAND 4-LEGER			204.50	9-01-26-765-020	B STREETS & ROADS OE	R	12/10/19	12/18/19		
2 SIGN STAND TRIPPOD			110.00	9-01-26-765-020	B STREETS & ROADS OE	R	12/10/19	12/18/19		
3 TRAFFIC DRUM			216.00	9-01-26-765-020	B STREETS & ROADS OE	R	12/10/19	12/18/19		
4 ONE WAY SIGN			45.00	9-01-26-765-020	B STREETS & ROADS OE	R	12/10/19	12/18/19		
5 BUS STOP/BUS SYMBOL SIGN			36.00	9-01-26-765-020	B STREETS & ROADS OE	R	12/10/19	12/18/19		

December 18, 2019
06:40 PM

BOROUGH OF HELMETTA
Bill List By P.O. Number

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type	Stat/Chk	First Rcvd	Chk/Void	Invoice
Item Description					Acct Type Description		Enc Date	Date	
19-01434	12/10/19	GAR02		GARDEN STATE HIGHWAY, INC.					
6	FREIGHT		50.00	9-01-26-765-020	B STREETS & ROADS OE	R	12/10/19	12/18/19	
			661.50						
19-01436	12/10/19	W.B. MASON							
1	05A TONER (2PK)		89.99	9-05-55-500-021	B WATER OPERATING OE	R	12/10/19	12/12/19	
2	05A TONER (2PK)		90.00	9-07-55-500-021	B SEWER OPERATING OE	R	12/10/19	12/12/19	
3	DESK PADS		25.58	9-01-31-834-020	B OFFICE SUPPLIES	R	12/10/19	12/12/19	
4	WALL CALENDARS		65.97	9-01-31-834-020	B OFFICE SUPPLIES	R	12/10/19	12/12/19	
5	WRITING PADS		18.99	9-01-31-834-020	B OFFICE SUPPLIES	R	12/10/19	12/12/19	
6	30A TONER		66.99	9-01-20-120-020	B MUNICIPAL CLERK OE	R	12/10/19	12/12/19	
			357.52						
19-01437	12/10/19	GRA10		GRANICK, PAUL					
1	COURT SESSION		400.00	9-01-25-757-020	B MUNICIPAL PROSECUTOR OE	R	12/10/19	12/12/19	
19-01438	12/10/19	AIG01		AIG RETIREMENT					
1	LOSAP 2018		5,200.00	8-01-41-851-020	B LOSAP	R	12/10/19	12/17/19	
19-01440	12/11/19	KOT01		JOSEPH KOTORA					
1	SABRE SMOKE DETECTOR		114.97	9-01-25-752-020	B FIRE PREVENTION BUREAU OE	R	12/11/19	12/12/19	
19-01441	12/11/19	BOH02		SANDRA BOHINSKI					
1	MILEAGE/TOLLS/PARKING		60.96	9-01-20-120-020	B MUNICIPAL CLERK OE	R	12/11/19	12/12/19	
19-01442	12/12/19	YOU		JOSEPH D. YOUSSEF, ESQ					
1	LEGAL SERVICES		4,061.06	9-01-20-712-020	B LEGAL SERVICES OE	R	12/12/19	12/12/19	
19-01449	12/16/19	MIDI17		MIDDLESEX COUNTY TREASURER					
1	FUEL USAGE NOVEMBER/SURCHARGE		249.05	9-01-31-833-020	B GASOLINE	R	12/16/19	12/16/19	
19-01450	12/16/19	REM01		REMINGTON & VERNICK ENGINEERS					
1	INVOICE#12061078-15		2,005.79	C-04-55-314-001	B 2018-03 ROAD IMPROVE HELMETTA BLVD	R	12/16/19	12/16/19	
2	INVOICE#12061081-2		511.00	9-05-55-500-021	B WATER OPERATING OE	R	12/16/19	12/16/19	
3	INVOICE#1206023-5		575.00	9-05-55-500-021	B WATER OPERATING OE	R	12/16/19	12/16/19	
			3,091.79						
19-01451	12/17/19	COMCA649		COMCAST					
1	ACCT# 8499 05 248 0023649		79.13	9-01-26-772-020	B BUILDINGS & GROUNDS OE	R	12/17/19	12/17/19	

December 18, 2019
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BOROUGH OF HELMETTA
Bill List By P.O. Number

P0 #	P0 Date	Vendor	Amount	Charge Account	Contract P0 Type	Acct Type Description	Stat/Chk	First Rcvd	Enc Date	Chk/Void	Invoice
19-01465	12/18/19	MON06		MONROE TOWNSHIP UTILITY DEPT. Continued							
2	METER PIT 13082-0		365.64	8-07-55-500-023	B	MONROE M. U A. CHARGES	R	12/18/19	12/18/19		
			897.79								
19-01468	12/18/19	READ		READY REFRESH BY NESTLE							
1	WATER		27.68	9-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	12/18/19	12/18/19		
Total Purchase Orders:			44	Total P.O. Line Items:	84	Total List Amount:	34,304.91	Total Void Amount:	0.00		

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	8-01	5,200.00	0.00	5,200.00	0.00	0.00	5,200.00
SEWER OPERATING FUND	8-07	897.79	0.00	897.79	0.00	0.00	897.79
	Year Total:	6,097.79	0.00	6,097.79	0.00	0.00	6,097.79
CURRENT FUND	9-01	16,198.59	0.00	16,198.59	0.00	0.00	16,198.59
WATER OPERATING FUND	9-05	1,202.36	0.00	1,202.36	0.00	0.00	1,202.36
SEWER OPERATING FUND	9-07	116.38	0.00	116.38	0.00	0.00	116.38
	Year Total:	17,517.33	0.00	17,517.33	0.00	0.00	17,517.33
GENERAL CAPITAL FUND	C-04	10,625.79	0.00	10,625.79	0.00	0.00	10,625.79
GRANT FUND	G-02	64.00	0.00	64.00	0.00	0.00	64.00
Total of All Funds:		34,304.91	0.00	34,304.91	0.00	0.00	34,304.91